

Bell Green Schedule of Fees



All Ages – From September 2024 (51 wks)

Ratios 1:3/1:4/1:8	1 DAY	2 DAYS	3 DAYS	4 DAYS	5 DAYS
FULL DAY 7:30-5:30pm					
Per Week	£60	£120	£180	£240	£280*
Per Month	£255	£510	£765	£1020	£1190
PART DAY 7:30-12:30pm or 12.30-5:30pm					
Per Week	£40	£80	£120	£160	£200
Per Month	£170	£340	£510	£680	£850
SHORT DAY 7:30-3:30/8.30 – 4.30pm					
Per Week	£52	£104	£156	£208	£260
Per Month	£221	£442	£663	£884	£1105

MONTHLY FEES ARE CALCULATED OVER 51 WEEKS AND DIVIDED INTO 12 MONTHS

ALL SNACKS & DRINKS ARE INCLUDED IN THE ABOVE PRICES

You may bring or a packed lunch until we are able to offer HOT LUNCHES which will also be INCLUDED in the above prices

E&OE

Childcare Choices

The Childcare Choices website will guide you through your options. It provides access to the application process for the childcare accounts and the 30 hour entitlement - make sure you are ticking the correct boxes for you. Eligibility for all this and the 30 hours is

determined by HMRC and parents should check their own eligibility through the relevant government website. The website Childcare Choices offers you the opportunity to compare what is best for your family.

**Childcare
Choices**

Supporting families
with childcare costs

childcarechoices.gov.uk



HM Government



NA10.3 Schedule of Fees 24/0824

'Tax Free' Childcare Accounts

Working parents of children aged under 12 can use Tax-Free Childcare, through the childcare service account, to pay for registered childcare. The Government top-up the money that parents pay into the account i.e. for every £8 parents pay in, the Government will add an additional £2. Parents can receive £2,000 per child per year, or £4,000 if disabled.

Bright Kids are registered to accept Tax Free Childcare payments through the HMRC online facility. It is still parent's responsibility to ensure payments reach us on time i.e. 1st of every month.

Visit www.gov.uk/tax-free-childcare to find out more about eligibility and the scheme. We advise parents to ensure they have read all the advice in relation to what is best for them and whether they should move from an existing scheme. Bright Kids will not be held responsible in any way if your choice results in changes to your eligibility for other benefits or childcare costs support.

What's the Government's Plan?

The Government announced 30 hours funding entitlement to be in place for working families by September 2025. Below is a copy of their delivery plan.

Child Age	Offering	Eligibility	From When
2 years	15 hours	Families receiving Government support	Now
3-4 years	15 hours	All Parents	Now
3-4 years	30 hours	Working Families	Now
2 years	15 hours	Working Families	Now
9-23 months	15 hours	Working Families	Now
9 months +	30 hours	Working Families	September 2025

The eligibility criteria for Working Parents is available on the Government website. It is parents responsibility to check their eligibility through HMRC and they must provide an eligibility code to ourselves, for checking with the Local Authority. This code will then need renewing every 3 months.

We encourage all families looking to take up funded spaces to enquire as soon as possible as specific sessions may fill up faster than anticipated.

Flexible Funding Childcare & Education Offers

Whilst Government funding provides for 15 or 30 hours a week, it must be remembered that this is only for 38 weeks of the year. This therefore equates to 570 hours or 1140 hours per year. When stretched across the 51 weeks this becomes just 11.18 or 22.35 hours per week when starting in September.

Children may access some or all of their funded entitlement with us. Children attending 2 settings may have their 15/30 hours split between settings. The decision about which hours go to which setting is usually the choice of the parent, although some Local Authorities do make this decision. In our nurseries we provide parents with a range of sessions to choose from. This includes attending for **Just 15/30** hours or choosing a **Flexible 15/30** hours option. We then allocate your funded entitlement hours into those sessions.

If you wish to attend the sessions of your choice over the whole year then our tables below indicate the fees payable based on the pattern of attendance. We do not mix patterns so you will need to find the best pattern to fit your needs. The fees shown are representative of a child starting funding in September. Where your child starts funding in January or April these fees increase due to the number of funded hours available.

Once your child becomes eligible for funding then we mainly offer this as an enhanced stretched offer over 51 weeks. We also have some limited places to offer over 38 weeks, although we do not offer 30 hours over 38 weeks. Where parents chose to access an **Enhanced Flexible 15/30 Offer**, over and above the basic entitlement funded provision, then there is an additional charge that covers additional services. These services include, but are not limited to, extra hours, breakfasts, snacks, lunches, teas, trips outside the nursery, parties for children, equipment or gifts that the children take home such as for Mother's or Father's Day and other such specific activities that the nursery buys in specifically for children. You can also access your funded hours as **Just 15/30** to include these **Food & Resources**. You are not obliged to take up these food and resources and you can opt-out of those and choose the NIL COST sessions over the 38 or 51 weeks as shown. Services outside our funded delivery are charged for and when attending all year round then we ensure your funded entitlement is accounted for on your invoice as a number of hours. This equates to your 'free' entitlement from the government, and the balance relates to the fees for your remaining childcare as shown in the Fees List.

In order to claim funding then parents must complete the Bright Kids Flexible Funding Agreement and the Local Authority Funding Agreement.

Please see our **Admissions Policy** for further information.

From 9 months to 4 years Funding with Additional Day Care

Flexible 15

If you wish to attend sessions of your choice over the whole year then we can allocate your funded hours into those sessions, with fees, as shown in the tables below over 51 wks

These fees are representative of funding starting in September, January or April. Figures vary by which term you start in and the total number of terms for which you will receive funding, due to the number of hours of funding we are able to claim for you.

We will always claim the maximum funding we can based on your funding start date, accessed

Fees for eligible children for 570 hours of Flexible Funding Entitlement (FFE) per annum from the term after their birthday/ 9mths of age (Stretch option = 11.18 hrs per week over 51 weeks, 10.28 hrs per week over 35 weeks (Spring Term) and 8.18 hours per week over 22 weeks (Summer Term))

Session	Funding entitlement	Autumn Start 11.18hrs/wk	Spring Start 10.28hrs/wk	Summer Start 8.18hrs/wk
7:30– 5:00pm	5.59 hr Entitlement per day for 2 days	£275.83	£288.15	£332.52
	3.73 hr Entitlement per day for 3 days	£530.83	£543.15	£587.52
	2.80 hr Entitlement per day for 4 days	£785.83	£798.15	£842.52
	2.23 hr Entitlement per day for 5 days	£955.83	£968.15	£1012.52
7:30– 3:30pm 8:30– 4:30pm	3.73 hr Entitlement per day for 3 days	£428.83	£441.15	£485.52
	2.80 hr Entitlement per day for 4 days	£649.83	£662.15	£706.52
	2.23 hr Entitlement per day for 5 days	£870.83	£883.15	£927.52
7:30– 12:30pm 12:30– 5:30pm	3.73 hr Entitlement per day for 3 days	£275.83	£288.15	£332.52
	2.80 hr Entitlement per day for 4 days	£445.83	£458.15	£502.52
	2.23 hr Entitlement per day for 5 days	£615.83	£628.15	£672.52

Children in receipt of funding must be attending the setting prior to or on the termly headcount date. These dates are set by the Local Authority near the beginning of each term and if you have missed this deadline we will not be able to access funding for you until the following term.

When accessing stretched funding if any floating hours occurred they would be allocated to parents at a mutually convenient time.

For 3 & 4 year olds Funding with Additional Day Care

Flexible 30

Fees for 3 year olds eligible for **1140 hours** of Flexible Funding Entitlement (FFE) per annum from the term after their 3rd birthday (Stretch option = **22.35 hrs** per wk over 51 weeks, **20.56hrs**/wk over 35 wks and **16.36hrs**/wk over 22 weeks)

Session	Funding entitlement	Autumn Start 22.35hrs/wk	Spring Start 20.56hrs/wk	Summer Start 16.36hrs/wk
7:30–5:30pm	Entitlement per day for 3 days	£296.65	£321.30	£410.04
	Entitlement per day for 4 days	£551.65	£576.30	£665.04
	Entitlement per day for 5 days	£721.65	£746.30	£835.04
7:30-3:30pm 8:30-4:30pm	Entitlement per day for 4 days	£415.65	£440.30	£529.04
	Entitlement per day for 5 days	£636.65	£661.30	£750.04
7:30-12:30pm 12:30-5:30pm	Entitlement per day for 5 days	£381.65	£406.30	£495.04

Fees are calculated over 51 weeks and divided into 12 equal payments

In order to claim funding then parents must complete the Bright Kids Flexible Funding Agreement and the Local Authority Funding Agreement. 30 hour Eligibility Codes are applied in the Term after they are issued.

Without Additional Day Care for Eligible Working Families

Just 15 – see table for details of ages

All Ages 1:3/1:4/1:8		FLEXIBLE FUNDED SESSIONS <i>Just 15</i>		
SESSION TIMES INCLUDE LUNCH WHERE APPLICABLE & ENHANCED RESOURCES		Autumn Start 51wks	Spring Start 35wks	Summer Start 18wks Start 28 th April 2025
This will show on your invoice as AT/SP/SU Enhanced Resources				
15 Hours 51 weeks	7:30-5:30* x 1 day Maximum of 510 hrs	£4/wk £17/month	£4/wk £17.50/month	£4/wk £18/month
	7:30-12:30* x 2 days Maximum of 510 hrs	£8/wk £34/month	£8/wk £35/month	£8/wk £36
This will show on your invoice as AT/SP/SU Enhanced Resources		Autumn Start 51wks	Spring Start 35wks	Summer Start 18wks Start 28 th April 2025
15 Hours 51 weeks	8:30-3:30* x 1 day Maximum of 357 hrs	£4/wk £17/month	£4/wk £17.50/month	£4/wk £18/month
This will show on your invoice as AT/SP/SU Enhanced Resources		Autumn Start 51wks	Spring Start 35wks	Summer Start 18wks Start 28 th April 2025
15 Hours 51 weeks	9:15-2:45* x 2 days Maximum of 561 hrs	£8/wk £34/month	£8/wk £35/month	£8/wk £36/month
FUNDED ONLY SESSIONS				
15 Hours 51 weeks	12:30-5:30 x 2 days Maximum 510 hours / 8 places	NIL COST		Optional extras for all NIL COST sessions:
	8:30-11:30 x 5 days We have 8 of these places	NIL COST		Food & Enhanced Resources as per page 3
	12:30-3:30 5 days We have 4 of these places	NIL COST		£2 per session

*Can be paid weekly

Just 30

3-4yrs		FLEXIBLE FUNDED SESSIONS		
SESSION TIMES INCLUDE LUNCH WHERE APPLICABLE & ENHANCED RESOURCES		Autumn Start 51wks	Spring Term 35 wks	Summer 22 wks
30 Hours 51 weeks	7:30-5:30 x 2 days Maximum of 1020 hrs	£8/wk £34/month	£8/wk £35/month	£8/wk £35.20/month
	7:30-12:30 x 4 days Maximum of 1020 hrs	£16/wk £68/month	£16/wk £70/month	£16/wk £70.40/month
FUNDED ONLY SESSIONS				
30 Hours 51 weeks	1.00-5:30 x 5 days We have 6 of these places	NIL COST Optional Food & Enhanced Resource Cost £10/wk See Admissions Policy for number of available Funded Only places		

Termly Funding Allocations

2024-2025

Term Funding Starts	No of Weeks	Hours Claimed	Stretched Hours Over 51 weeks
Autumn	14	210	11.18
Spring	12	180	11.18
Summer	12	180	11.18

Term Funding Starts	No of Weeks	Hours Claimed	Stretched Hours Over 35 weeks
Spring	12	180	10.28
Summer	12	180	10.28

Term Funding Starts	No of Weeks	Hours Claimed	Stretched Hours Over 22 weeks
Summer	12	180	8.18

Where hours are given as Term Time then these are give as 15 hours per week over 38 weeks.

Fee Terms & Conditions

Effective from 1st September 2024



Registration Fees

£75 per Nursery child

Payment of your Registration Fee guarantees your place and entitles you to our programme of Settling Visits as per our Settling Policy. We always recommend children attend at least one settling visit to allow them to familiarise themselves with their carers and surroundings. Registration Fees must be paid within 30 days of confirming your place otherwise the space may be given to others on the waiting list. Where you take no settling visits and are attending funded only hours with no extras then a Registration Fee is not payable.

We reserve the right to charge a Refundable Deposit of £50 for Just 15 or Just 30 places, which is refundable within 4 weeks of the term starting. We do not charge a deposit for children accessing government funded support for 2 years olds.

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Fees

Nursery fees are payable for 51 weeks of the year over 12 months, which includes for up to 2 training days and bank holiday closures, with the exception of Christmas week closure. We will not charge fees if we close due to inclement weather. One month's notice of leaving is required, or one month's fees in lieu of notice may be paid. For children receiving grant funding this notice period is extended to up to one term's notice, and should always be at the end of a term

Allocation of Places

Our Admissions Policy outlines in further detail our allocation of places

Snacks, Lunch & Refreshments



Breakfast, mid-morning and afternoon snacks and refreshments are included within the daily fees or enhanced resources. Hot Lunches will become available soon. Parents should currently supply a packed lunch. You must supply a complete list of ingredients if bringing in food due to allergen regulations.

Additional Hours

Where additional hours are required, these may be booked at £10 per hour unless otherwise priced within the Schedule of Fees. A minimum of 1 hour is charged except where there are ½ hourly rates.

Late Collection/Non-booked hours

Where you are late in collecting your child from any session and you have not pre-booked additional hours then a fee of £20/hour or £5.00 per 15 minutes will be charged.

Discounts

These are available when 2 or more children attend full-time at a rate of 10% on the first additional child and 15% on the second additional child. Discounts are taken off the eldest child first. We also offer a 10% Twins or other multiple birth discount that is per child for full time places.

Invoicing

Invoices are produced each month based on these prices. All invoices are now emailed to parents. It is your responsibility to inform us if an invoice has not been received. Late payment charges will still be applied if payment is not on time, irrespective whether you have received an invoice or not.

Late Fees Charge

All fees are due by the 1st of the month. Where fees are not paid by this date a **Late Payment Charge** of £15 per child per month will be applied. This is detailed further in the Registration Form & Parental Agreement. We pursue any debts with a strict policy that may result in exclusion if payments are not made on time.

Subject to our General Terms & Conditions as laid out in our Registration Form & Parental Agreement, a copy of which is below.

Terms & Condition are subject to change without prior notice. E&OE

Parental Agreement Copy



1. Late collection of your child will incur charges according to the prevailing fee schedule
2. I agree to give a minimum of one month's notice (one term if government funded), or fees in lieu of notice if, for any reason, my child is to leave the setting. I understand that under special circumstances the Chief Executive can waive this notice period.
3. I understand that fees are due in cases of illness or other absences from Nursery/Club and are charged for 51 wks (including for bank holidays and staff training days) with the exception of Christmas Week Closure (School Holidays & Teacher Training days in Club) where fees are not chargeable.
4. I agree to pay Nursery Fees and Out of School Club Fees monthly in advance or as and when they are incurred. I understand that the Nursery Registration Fee of £75 (non-refundable unless a space cannot be found) entitles me to a series of settling visits and the Club Registration Fee of £50 entitles me to one settling visit. I further agree to pay for any and all Administration and Legal costs for recovery of outstanding monies, including debt collection fees and tracing fees if necessary. I understand and agree to pay a Late Payment Charge of £15 per child per month if payment is received more than 5 days late. I understand that persistent late or non-payment may result in the immediate loss of my child's place.
5. The setting reserves the right to increase the said fees at any time upon giving one calendar month's written notice of the proposed increase to the parent/guardian.
6. I understand that my child will not be admitted to Nursery (and will be separated from others in Club when collected from school) if s/he is not well and agree to keep them off for 36-48 hours from outbreaks of sickness and. I agree to collect my child promptly when requested to do so.
7. I understand that my child's records will be held on a computerised database and that this is protected by the Data Protection Act 1984 & 1998 & GDPR 2018 and that they will be used for no other purpose than company business. I understand that if I require a copy of this personal information I must make a request in writing. I agree to be contacted via email for the purposes of nursery or out of school club business.
8. I understand that the Safeguarding Vulnerable Groups Act 2006 places a duty on the staff to follow specific child protection procedures should any concerns be



made and that there is a Safeguarding Children Policy available for me to view at any time.

9. If in the reasonable opinion of the setting manager or person of similar standing or authority it is considered that the continued presence of the child referred to herein is detrimental to the health, safety or well being of the child or other children in the setting or the setting practitioners or other staff so employed then the setting may serve notice to the parent/guardians or a request for the child to be immediately removed from the setting and the provision of one month's notice shall not apply.
10. Non -solicitation of staff
 - a. The parent/guardian of the child who is subject to this Registration Form, hereby agrees that during the term of this agreement and for the period of six months after its termination (howsoever terminated) that (s)he will not seek to employ, entice away or attempt to entice away from the employment of Millennium Bright Kid Company Ltd ('the Company') any person or persons employed by the Company at the date of termination of this agreement or any person or persons who were employed by the Company in the six months preceding the date of termination of the agreement.
 - b. If the parent/guardian shall breach clause 10(a) then (s)he shall indemnify the Company fully in respect of all and any costs, claims, damages and expenses incurred by the Company as a result of the aforementioned breach to include the cost of replacing the relevant member of staff to include, but not limited to agency fees, advertising costs, management time in interviewing and all such other costs reasonably and necessarily incurred by the Company in replacing the member of staff together with all legal fees and disbursements.
11. Acceptances
 - a. The above terms and conditions are considered to be fair and reasonable. In the event of any term found by a Court of Law to be unreasonable then the clause shall be removed but the agreement shall remain in full force and effect.
 - b. The parent/guardian has read and understands the Terms and Conditions contained and undertakes to be bound by the same.

This agreement must be signed by all persons with Parental Responsibility and/or those who are accepting responsibility for paying fees. Your childcare may only commence once payment of the first invoice, or a minimum of one month's fees has been made.

I have read and understood the Parental Agreement and I agree to be bound by it and any other relevant booking terms and conditions that are issued from time to time.



Barley Lea

51 The Barley Lea, Coventry, CV3 1DX

t: 02476 449946

e: barleylea@bright-kids.co.uk

Evesham

Davies House, Davies Road, Evesham,

WR11 1YZ

t: 01386 422414

e: evesham@bright-kids.co.uk

Bell Green

Park Edge Family Hub, Roseberry
Avenue, Coventry, CV2 1NE

t: 02476 666589

e: bellgreen@bright-kids.co.uk

Lower Quinton

The Old Surgery, Main Road, Lower
Quinton, CV37 8SJ

t: 01789 721161

e: lowerquinton@bright-kids.co.uk

Coughton

The Old School, Sambourne Lane,
Coughton, B49 5HS

t: 01789 766040

e: coughton@bright-kids.co.uk

Northfield

18-20 Norman Road, Northfield,
Birmingham, B31 2EW

t: 0121 475 4788

e: northfield@bright-kids.co.uk

Crabbs Cross

Evesham Road, Crabbs Cross,
Redditch, B97 5JA

t: 01527 546028

e: crabbsx@bright-kids.co.uk

Studley

Briarwood, The Slough, Studley, B80 7EN

t: 01527 852165

e: studley@bright-kids.co.uk

