



Parent Guide to *Bright Kids* Medication Policy

'Medicines must not usually be administered unless they have been prescribed for a child by a doctor, dentist, nurse or pharmacist' (EYFS: 2014: Section 3: 3.45: p25)



'Medicines (both prescription and non-prescription) must only be administered to a child where written permission for that particular medicine has been obtained from the child's parent and/or carer. Providers must keep a written record each time a medicine is administered to a child, and inform the child's parents and/or carers on the same day, or as soon as reasonably practical

Must record 'any medicine administered to any child who is cared for on the premises, including the date and circumstances and who administered it, including medicine which the child is permitted to self-administer, together with a record of a parent guardian/carer's consent' (CR8: Childcare Register)

(EYFS: 2014: Section 3: 3.46: p25)

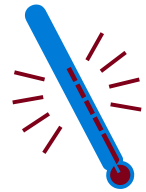


The giving of medicines to children is legislated for us by the Early Years Foundation Stage Legislation (0-5 years) and the Childcare Register (5-8 years) and the Voluntary Childcare Register (8-12yrs) and monitored by Ofsted when they inspect. The above statements come from those relevant documents.

We cannot accept medicines that have been taken out of the container as originally dispensed nor make any changes to dosages on parental instructions. There is also guidance on our ability to administer 'non-prescription' medicine such as Infant Suspension Paracetamol (e.g Calpol), Ibuprofen based products (e.g. Nurofen) and teething gel (e.g. Bonjela). We have taken the decision that we WILL be able to administer these using the same procedures as we do for prescribed medicines – meaning we would require you to complete the same form for both. However we do reserve the right to refuse administration of these 'non-prescribed' medicines "if they are given too frequently as this may be hiding an underlying ailment that requires professional medical attention"

(Medication Policy: 0315)

All medicines need to be in their original packaging and you will need to detail both previous and future dosages and times. You cannot use a 'When or as required' or 'If needed' as this would defer the decision making to staff. As practitioners, unless we are in an emergency situation of an exceptionally high fever, we are not allowed to make that decision. Emergency situations are different and we would be in contact with you or a relative via phone or if no-one were available then only the most senior staff within the company can make such emergency decisions to administer medicine without specific authorisation.



Recent government information regarding the use of medicines specifically for coughs and colds is clear in that under no circumstances should these be given to under 2's and the symptoms should be treated with pain or fever medicines instead. For further information on this please visit www.mhra.gov.uk/NewsCentre/CON028268 about over the counter medicines. In light of this we have taken the decision that we will NOT administer any form of over the counter cough or cold medicine to children of any age as we feel this is in their best interests, unless it has been prescribed by a doctor.

In addition to that we will NOT administer products such as vapour rubs, inhalant decongestants or plain saline nose drops or unprescribed eye drops as natural treatments for these are now preferred.

Below is a sample of our Medicine Form, along with details of the parts you need to complete. These are available on our Website and you may download one at any time, alternatively please ask for forms from nursery at any time for completion at home

DATE	PARENTS SIGNATURE	NAME OF MEDICATION	PREV DOSE DETAIL	DOSE	TIME DUE	TIME GIVEN	GIVEN BY SIGNATURE REQUIRED	WITNESS & CHECKED BY SIGNATURE REQUIRED	PARENT'S SIGNATURE/ COMMENTS
			date	1)	1)	1)	1)	1)	
			time	2)	2)	2)	2)	2)	
		One Named Medicine only here	dose	3)	3)	3)	3)	3)	

Write today's date

Correct medication name required here

Exact dose needed

Information about when you last gave the medicine

Specific times Must be put here

You sign here at the end of the day to ensure we know you have had the medication information back

You need to sign here before we give any medicines